

**PROVINCE OF QUEBEC
TOWN OF METIS-SUR-MER**

**ORDINARY COUNCIL MEETING
HELD ON AUGUST 7, 2017**

Minutes of the regular session of the Council of the Town of Metis-sur-Mer held on Monday August 7, 2017, in the boardroom, 138, Principale, Métis-sur-Mer, at 7:30 p.m.

Present are Councillors Rita D. Turriff, Martine Bouchard, Normand Provost and Simon Brochu forming quorum under the Pro-Mayor, Ms. June Smith.

Also present is:

Mr. Stéphane Marcheterre, Director General and secretary-treasurer

RESOLUTION #17-08-140
OPENING OF THE ASSEMBLY

It is proposed by Councillor Ms. Rita D. Turriff and unanimously resolved that the session of the Council of the Town of Metis-sur-Mer is opened at 7:30 pm.

RESOLUTION #17-08-141
AGENDA

It is proposed by Councillor Mr. Normand Provost and unanimously resolved to adopt the following agenda for the session:

1. **Call to order and registration of attendance**
2. **Reading and adoption of the agenda**
3. **Approval of the minutes of :**
 - 3.1 The regular session held on July 10, 2017;
 - 3.2 The extraordinary session held on July 20 2017
 - 3.3 The extraordinary session held on July 24 2017
4. **Monthly reports from MacNider Borough and committees:**
 - 4.1 MacNider Borough council;
 - 4.2 Local development committee;
 - 4.3 Leisure committee;
 - 4.4 Library committee;
 - 4.5 Beautification committee.
5. **Treasury**
 - 5.1 Accounts payable;
6. **Administration**
 - 6.1 Budget review of the OMH of Métis-sur-Mer;
 - 6.2 Filing of the form for the use of drinking water 2016;
7. **Public work**
 - 7.1 Award of contract concerning the work of aqueduct on chemin de la Station;
 - 7.2 Offer of service from GHD for quality control of work site on Station Road;
8. **Town Planning**
 - 8.1 Permit application in PIIA zone at 227, chemin de la Station;
 - 8.2 Permit application in PIIA zone at 263, rue Beach;
 - 8.3 Permit application in PIIA zone at 516, chemin Leggatt;
9. **Fire and emergency service**
10. **Leisure and culture**
11. **Question period**
12. **Adjournment**

3. APPROVAL OF MINUTES OF:

3.1 The regular session held on July 10, 2017

RESOLUTION #17-08-142
APPROVAL OF MINUTES OF THE REGULAR SESSION OF THE TOWN OF METIS-SUR-MER
HELD ON JULY 10, 2017

Each Member of the Council having received a copy of the minutes of the regular session of the Town of Métis-sur-Mer held at the municipal hall, 138 Principale, Métis-sur-Mer, Monday, July 10, 2017 at least 24 hours before the present session, the Pro-Mayor is exempt from the reading (Art. 333, LCV).

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously to approve the minutes as submitted.

3.2 The extraordinary session held on July 20 2017.

RESOLUTION #17-08-143 **APPROVAL OF MINUTES OF THE EXTRAORDINARY SESSION OF THE TOWN OF METIS-SUR-MER HELD ON JULY 20, 2017**

Each Member of the Council having received a copy of the minutes of the extraordinary session of the Town of Métis-sur-Mer held at the municipal hall, 138 Principale, Métis-sur-Mer, Thursday, July 20, 2017 at least 24 hours before the present session, the Pro-Mayor is exempt from the reading (Art. 333, LCV).

It is proposed by Councillor Mr. Normand Provost and resolved unanimously to approve the minutes as submitted.

3.2 The extraordinary session held on July 24 2017.

RESOLUTION #17-08-144 **APPROVAL OF MINUTES OF THE EXTRAORDINARY SESSION OF THE TOWN OF METIS-SUR-MER HELD ON JULY 24, 2017**

Each Member of the Council having received a copy of the minutes of the extraordinary session of the Town of Métis-sur-Mer held at the municipal hall, 138 Principale, Métis-sur-Mer, Monday, July 24, 2017 at least 24 hours before the present session, the Pro-Mayor is exempt from the reading (Art. 333, LCV).

It is proposed by Councillor Ms. Rita D. Turriff and resolved unanimously to approve the minutes as submitted.

4. REPORTS OF THE SUBCOMMITTEES.

4.1 MacNider Borough Council

Ms. June Smith President of the MacNider Borough Council, mentions the subjects which were handled at the Council meeting held on June 6, 2017:

- Update on lighthouse;
- Possible purchase of emergency vehicle for firemen;
- Sale of old truck/plow, Western Star 1994;
- Follow-up of work on aqueduct Station Road, wall of public parking lot, and road paving;
- Request of Annie Lecavalier for fire-fighter training;
- Upcoming municipal elections;

The next meeting will be held on Tuesday, August 8, 2017 at 7:30 pm at "Town Hall".

4.2 Development Committee

Métis-sur-Mer celebrates took place last weekend. There were 383 ducks sold. 1st prize of the duck race, Mrs. McNalley and the last duck arrived belonged to Ms. Martine Bouchard.

4.3 Leisure Committee

Nothing new

4.3 Library Committee

Nothing new

4.4 Beautification Committee

The plaque that honors local families will be installed at the entrance of the right of way to the beach near 197, Principale.

5. TREASURY

5.2 Accounts payable.

RESOLUTION 17-08-145
ACCOUNTS PAYABLE

It is proposed by Councillor Ms. Rita D. Turriff and resolved unanimously that the Council of the Town of Metis-sur-Mer adopts the list of disbursements for July 2017 in an amount of \$ 89 241.34, adopts the list of accounts payable for an amount of \$ 22 597.13 for July 2017 and authorizes the Secretary - Treasurer to make the payment for these accounts in the amount of \$ 22 597.13.

6. ADMINISTRATION

6.1 Budget review of the OMH of Métis-sur-Mer.

RESOLUTION #17-08-146
BUDGET REVIEW OF THE OMH OF MÉTIS-SUR-MER

It is proposed by Councillor Mr. Normand Provost and resolved unanimously that the Council of the Town of Métis-sur-Mer approves the 2017 budget of the OMH of Métis-sur-Mer revised as of June 29, with the following characteristics:

INCOME	44 016.00 \$
EXPENDITURES	116 841.00 \$
DEFICIT	(72 825.00 \$)
CONTRIBUTION SHQ	65 543.00 \$
CONTRIBUTION MUNICIPALITY	7 282.00 \$

6.2 Filing of the form for the use of drinking water 2016.

RESOLUTION #17-08-147
FILING OF THE FORM FOR THE USE OF DRINKING WATER 2016

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously that the Council of the Town of Métis-sur-Mer accepts the deposit of the report for the use of drinking water 2016 approved by the government deposited to the Council by the Director general.

7. PUBLIC WORKS

7.1 Award of contract concerning the work of aqueduct on chemin de la Station.

RESOLUTION #17-08-148
AWARD OF CONTRACT CONCERNING THE WORK OF AQUEDUCT ON CHEMIN DE LA STATION

WHEREAS the Town proceeded to the opening of tenders concerning the work of aqueduct on chemin de la Station;

WHEREAS three (3) contractors have deposited a tender;

WHEREAS "Le service d'ingénierie de la MRC de la Mitis" has proceeded to the analysis of tenders;

WHEREAS "Le service d'ingénierie de la MRC de la Mitis" recommends giving the contract to « **Les Excavations Léon Chouinard et fils Ltée** » which is the contractor that submitted the lowest cost for the work for an amount of \$ 730 116.82 taxes included;

FOR THESE REASONS,

It is proposed by Councillor Mr. Simon Brochu and resolved unanimously that the Council of the Town of Métis-sur-Mer gives the contract to « **Les Excavations Léon Chouinard et fils Ltée** » concerning the work of aqueduct on chemin de la Station.

7.2 Offer of service from GHD for quality control of work site on Station Road.

RESOLUTION #17-08-149
OFFER OF SERVICE FROM GHD FOR QUALITY CONTROL OF WORK SITE ON STATION ROAD

It is proposed by Councillor Ms. Rita D. Turriff and resolved unanimously that the Council of the Town of Métis-sur-Mer gives a contract for the quality control of construction on work site on Station Road to the firm GHD for \$14 906.50 taxes not included.

8. URBANISM

8.1 Permit application in PIIA zone at 227, chemin de la Station.

RESOLUTION #17-08-150 **PERMIT APPLICATION IN PIIA ZONE AT 227, CHEMIN DE LA STATION**

The permit application aims to replace windows on the main building in PIIA zone.

WHEREAS the replacement of components does not alter the overall composition of the building, nor remove an intrinsic element of the architectural style of the building nor does it change the consistency of the same component;

FOR THESE REASONS,

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously that the Council of the Town of Métis-sur-Mer accepts the recommendations of the Planning Advisory Committee and approves the application as submitted in the documents submitted for the approval of an application for a permit in PIIA area.

8.2 Permit application in PIIA zone at 263, rue Beach.

RESOLUTION #17-08-151 **PERMIT APPLICATION IN PIIA ZONE AT 263, RUE BEACH**

The permit application aims to replace roof shingles on the main building in PIIA zone.

WHEREAS the replacement of components does not alter the overall composition of the building, nor remove an intrinsic element of the architectural style of the building nor does it change the consistency of the same component;

WHEREAS on the facades visible from the street, the type, position, shape, size, symmetry, rhythm use for the roofing shingles are similar to those existing in appearance;

FOR THESE REASONS,

It is proposed by Councillor Ms. Rita D. Turriff and resolved unanimously that the Council of the Town of Métis-sur-Mer accepts the recommendations of the Planning Advisory Committee and approves the application as submitted in the documents submitted for the approval of an application for a permit in PIIA area.

8.3 Permit application in PIIA zone at 516, chemin Leggatt.

RESOLUTION #17-08-152 **PERMIT APPLICATION IN PIIA ZONE AT 516, CHEMIN LEGGATT**

The permit application aims to replace roof shingles on the main building in PIIA zone.

WHEREAS the replacement of components does not alter the overall composition of the building, nor remove an intrinsic element of the architectural style of the building nor does it change the consistency of the same component;

WHEREAS on the facades visible from the street, the type, position, shape, size, symmetry, rhythm use for the roofing shingles are similar to those existing in appearance;

FOR THESE REASONS,

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously that the Council of the Town of Métis-sur-Mer accepts the recommendations of the Planning Advisory Committee and approves the application as submitted in the documents submitted for the approval of an application for a permit in PIIA area.

9. FIRE AND EMERGENCY SERVICE

Nil

10. LEISURE AND CULTURE

Nil

11. QUESTION PERIOD

Question period began at 7:45 pm and ended at 8:15 pm.

12. ADJOURNMENT

RESOLUTION #17-08-153
ADJOURNMENT

The agenda being exhausted, it is proposed by Councillor Ms. Martine Bouchard that this session be adjourned at 8h15 p.m.

Jean-Pierre Pelletier, Mayor

Stéphane Marcheterre,
Director General and Secretary-treasurer