

**PROVINCE OF QUEBEC  
TOWN OF METIS-SUR-MER**

**ORDINARY COUNCIL MEETING  
HELD ON AUGUST 5, 2019**

Minutes of the regular session of the Council of the Town of Metis-sur-Mer held on Monday August 5, 2019, in the boardroom, 138, Principale, Métis-sur-Mer, at 7:30 p.m.

Present are Councillors Luc Hamelin, Martine Bouchard, Simon Brochu, René Lepage and Raynald Banville, forming quorum under the Mayor, Ms. Carolle-Anne Dubé.

Also present are:

Mr. Stéphane Marcheterre, Director General and secretary-treasurer.

**RESOLUTION #19-08-106**  
**OPENING OF THE ASSEMBLY**

It is proposed by Councillor Ms. Martine Bouchard and unanimously resolved that the session of the Council of the Town of Metis-sur-Mer is opened at 7:30 pm.

**RESOLUTION #19-08-107**  
**AGENDA**

It is proposed by Councillor Mr. René Lepage and unanimously resolved to adopt the following agenda for the session:

1. **Call to order and registration of attendance**
2. **Reading and adoption of the agenda**
3. **Approval of the minutes of :**
  - 3.1 The regular session held on July 8, 2019;
4. **Monthly reports from sub-committees:**
  - 4.1 Borough council;
  - 4.2 Local development committee;
  - 4.3 Recreation committee;
  - 4.4 Library committee;
  - 4.5 Beautification committee.
5. **Treasury**
  - 5.1 Accounts payable of July 2019;
6. **Administration**
  - 6.1 Adoption of employee remuneration policy;
  - 6.2 Certification of work - Program to improve municipal road network;
  - 6.3 Redo the access ramp at the Leisure center;
7. **Public Works**

NIL
8. **Fire and emergency service**

NIL
9. **Leisure and culture**
  - 9.1 Permission requested for the Garden Party held on August 6, 2019
10. **Town Planning**
  - 10.1 Application for a permit in PIIA zone at 374 Rue Beach;
11. **Question period (30 minutes réf.: By-Law 18-122)**
12. **Adjournment**

**3. APPROVAL OF MINUTES OF:**

**3.1 The regular session held on July 8, 2019**

**RESOLUTION #19-08-108**  
**APPROVAL OF MINUTES OF THE REGULAR SESSION OF THE TOWN OF METIS-SUR-MER**  
**HELD ON JULY 8, 2019**

Each Member of the Council having received a copy of the minutes of the regular session of the Town of Métis-sur-Mer held at the municipal hall, 138 Principale, Métis-sur-Mer, Monday, July 8, 2019 at least 24 hours before the present session, the clerk is exempt from the reading (Art. 333, LCV).

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously to approve the minutes with corrections made.

#### **4. REPORTS OF THE SUBCOMMITTEES.**

##### **4.1 MacNider Borough Council**

Mr. René Lepage, member of the MacNider Borough Council, mentions the subjects which were handled at the Council meeting held on July 9, 2019:

- Allow the dg to sign the collaboration agreement with Metis Beach School.
- To mandate Tetra Tech QI Inc. to assist the Town with drinking water saving strategy.
- Purchase of an upright concrete saw.
- Adoption of Regulation 19-135 amending zoning by-law.
- Défi Vélo Plein Air.
- T-shirt of Métis-sur-Mer.

The next meeting will be held on Monday, October 7, 2019 at 6:30 pm at the municipal office.

##### **4.2 Development Committee**

Métis-sur-Mer celebrates is over. Despite the bad weather it was a nice weekend. A great participation of both communities. The event is financially self-sufficient due to the participation of the Town of Métis-sur-Mer by paying for the canopy.

##### **4.3 Leisure Committee**

The Beach Party is next Sunday, August 11. Several new features this year. Watch the ad for more details.

##### **4.4 Library Committee**

*Nothing new*

##### **4.5 Beautification Committee**

*Nothing new*

#### **5. TREASURY**

##### **5.1 Accounts payable.**

##### **RESOLUTION 19-08-109** **ACCOUNTS PAYABLE**

It is proposed by Councillor Mr. Luc Hamelin and resolved unanimously that the Council of the Town of Metis-sur-Mer adopts the list of disbursements for an amount of \$ 119 272.24 for July 2019, adopts the list of accounts payable for an amount of \$ 63 925.75 for July 2019 and authorizes the Secretary - Treasurer to make the payment for these accounts. The Treasurer certifies the availability of the credits to make the payments.

#### **6. ADMINISTRATION**

##### **6.1 Adoption of employee remuneration policy.**

##### **RESOLUTION #19-08-110** **ADOPTION OF EMPLOYEE REMUNERATION POLICY**

**CONSIDERING THAT** the Town's objectives in developing a remuneration policy are:

- To encourage staff to adopt attitudes and behaviours that contribute to the Town's goals and development strategy;
- To provide fair compensation to jobs in relation to the external market;
- To provide competitive salary conditions that respect the Town's capacity to pay;
- To manage remuneration efficiently, easily and flexibly.

**CONSIDERING THAT** a salary structure is also an effective tool to simplify management including:

- To allow for the accurate planning of the annual compensation budget;
- To provide a very specific framework for the city at the time of the annual salary review. Decisions will no longer be arbitrary;
- To eliminate all employee stake requests for wage reviews on an ad hoc basis.

**FOR THESE REASONS,**

It is proposed by Councillor Mr. Luc Hamelin and unanimously resolved that the Council of the Town of Métis-sur-Mer adopts an employee remuneration policy proposed by the FQM for a period of 5 years from January 1, 2020 and which the Council will have to approve the increasing of the wage scale.

**6.2 Certification of work - Program to improve municipal road network.**

**RESOLUTION #19-08-111**

**CERTIFICATION OF WORK - PROGRAM TO IMPROVE MUNICIPAL ROAD NETWORK**

It is proposed by Councillor Mr. Simon Brochu and resolved by the majority that the Town of Métis-sur-Mer approves expenditures for the work on the road network for the amount of the grant of \$ 25 000 according to the requirements of the "Ministère des Transports" and certify that the work was performed in accordance with the present expenditure on roads whose management is the responsibility of the municipality and the audit file has been established.

**6.3 Redo the access ramp at the Leisure center.**

**RESOLUTION #19-08-112**

**REDO THE ACCESS RAMP AT THE LEISURE CENTER**

It is proposed by Ms. Martine Bouchard that the Council of the Town of Métis-sur-Mer to accept the submission of Les Entreprises Jacques Marcheterre Ltd. in order to redo the access ramp and gallery of the Leisure Centre according to the submission dated March 11, 2019. The price of the work is \$10,864.35 before applicable taxes. The cost of this work will be paid by the operating budget for an amount of \$3,000 and the balance from the accumulated unreserved surplus.

**7. PUBLIC WORKS**

NIL

**8. FIRE AND EMERGENCY SERVICE**

NIL

**9. LEISURE AND CULTURE**

**9.1 Permission requested for the Garden Party held on August 6, 2019.**

**RESOLUTION #19-08-113**

**PERMISSION REQUESTED FOR THE GARDEN PARTY HELD ON AUGUST 6, 2019**

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously that the Council of the Town of Métis-sur-Mer gives permission to persons responsible for the Garden Party to cross and circulate on the public way, with golf carts, from Cascade Golf Club to the residence of Mr. Stuart Iverson, 230 rue Beach, for this charitable activity. This authorization is valid only for the day of August 6, 2019 or in case of rain on August 9, 2019.

**10. URBANISM**

**10.1 Application for a permit in PIIA zone at 374 Rue Beach.**

**RESOLUTION #19-08-114**

**APPLICATION FOR A PERMIT IN PIIA ZONE AT 374 RUE BEACH**

The application for a building permit is for the expansion of a main building in the PIIA area.

**CONSIDERING THAT** the location of the site retains its natural features (relief, vegetation, drainage...) and the enlarged building does not obstruct visual breakthroughs on elements of heritage or landscape interest from the public road;

**CONSIDERING THAT** the shape, slope and materials of the roofs of the enlarged part are like those of the original part;

**CONSIDERING THAT** the type of material used for the exterior cladding of the walls of the enlarged part are similar in appearance or complement visually the original part.

**FOR THESE REASONS**

It is proposed by Councillor Mr. Luc Hamelin and unanimously resolved that the council of the Town of Métis-sur-Mer accepts the recommendations of the CCU and allows the application as submitted in all documents submitted for approval of a permit application in the PIIA area.

**11. QUESTION PERIOD**

Question period began at 7:42 pm and ended at 8:04 pm.

**12. ADJOURNMENT**

**RESOLUTION #19-08-115**  
**ADJOURNMENT**

The agenda being exhausted, it is proposed by Councillor Ms. Martine Bouchard that this session be adjourned at 8:04 pm.

---

Carolle-Anne Dubé, Mayor

---

Stéphane Marcheterre,  
Director General and Secretary-treasurer